

Liberty Driver's Education Center L.L.C.

329 Main St, Suite 103
Wallingford, CT 06492
(203) 630-1040

Policies & Procedures

Instructors:

Dane & Michele Goodson, Ira & Risa Caplan, Maria Paddock, & Gavin Goodson

For each class, the student must have:

- : DMV Manuel (get on 1st class)
- : Folder for handouts
- : Highlighter
- : Pen's or pencils

Class starts promptly at 9 am or

6 p.m. If late, the student will have to make up the time. Fifteen (15) minutes late means the student has missed the class and the class needs to be made up. Attendance is recorded daily. If the student misses a class, he/she will be given the next date of the next available make- up class

On the road driving hours will be scheduled on a first come, first serve basis. The learner's permit must be with the student when he/she is in the driver's education car. A minimum of 24- hour notice must be given to cancel an on-the-road lesson. No flip flops when driving!! Please dress appropriately for both class and car lessons. (ladies no low cut shirts or short shorts...thanks)

No-shows and cancellations without 24-hour notice will be charged \$ 55.00. The fee must be paid to Liberty Driver's Education Center L.L.C. before the next road lesson. During some on-the-road lessons one student may pick up or drop off the next scheduled student. Per DMV regulations this is permitted with a licensed driving school instructor.

Classroom and on-the-road behavior must be appropriate. Behavior problems will not be tolerated and students will be dismissed from the classroom immediately. Any student dismissed from class due to behavior will be given the opportunity to make up the class in the next cycle. If the inappropriate behavior continues, the student will be dismissed from the program.

Student progress will be assessed via class worksheets and tests that will be graded and placed in the student's file. The student should maintain a 70 % average.

Signature of Parent or Guardian

Date

Signature of Student

Date

